

**School Name Oakcrest Elementary School**  
**School Reopening Plan**

<b>School Administrator Point of Contact (POC):</b>	<b>Contact phone/email:</b>
Ken Westwood	801-302-4714

This school reopening plan is based on the Jordan School District 2020-2021 Reopening plan.

	<b>Action Plan with Mitigating Strategies:</b>
<b>SCHOOL GENERAL INFORMATION</b>	
Schedules (M - Th + F), School-Wide requirements, Chromebooks, etc.	<p>The schedule for students who attend Oakcrest Elementary this fall will be M-Th from 9 a.m. to 3:35 p.m. Teachers will provide meaningful activities and assignments for all students virtually, by hardcopy and/or in person every Friday. In-person learning on Fridays will be coordinated and agreed upon mutually by teachers and parents/guardians and will focus on interventions and extensions/enrichment. In-person Friday learning is not required. Teachers will be available to communicate with patrons electronically or in-person during a scheduled 30-minute period every Friday. Students who need a digital device to participate in virtual activities/meetings/instruction on Fridays will be able to check one out on Thursday afternoon and return it the following Monday morning. Grab-and-go lunches will be available on Fridays at 11:30 a.m. Please contact our lunch manager via email at <a href="mailto:diane.woodard@jordandistrict.org">diane.woodard@jordandistrict.org</a> in advance so she can plan for enough lunches while minimizing waste. Lines, with numbers, have been painted outside entries to assist students in maintaining reasonable spacing before school begins each day. Students may play on the playground before school, but should plan to wear face coverings while in line. Adult supervision will be present in play/lineup areas 15 minutes before and after school to encourage spacing and the wearing of masks. Staff, students and approved volunteers/visitors are required to wear a face covering while in the school unless medically exempted. Exceptions will include PE, recess and lunch times. Families should plan to send students to school with a full water bottle. School fountains will be turned off to start the year, but a touchless fountain to refill water bottles will be located in the main hall outside the office.</p>
<b>SCHOOL PLAN DETAILS BY LOCATION</b>	
<b>Plans to support “Before Coming to School”:</b>	<p>An overview of Covid symptoms has been posted on our school’s homepage and provided to each family via skylert. Parents are responsible to keep students home when they display Covid symptoms. Students who develop symptoms while at school will be isolated pending parent pick-up. Staff members and parents, likewise, are expected to stay home when Covid symptoms are present. Symptomatic individuals should plan to remain at home until the symptoms disappear or, in confirmed cases, for a minimum of 14 calendar days. Teachers will work with parents to provide schoolwork and digital devices, as necessary, for students who are unable to come to school. Students will not be penalized academically for staying home when ill or isolating.</p> <p>The school will make accommodations, as needed and appropriate, for students with known health concerns/plans. Parents should inform teachers and/or the main office of concerns the school may not be aware of so that plans can be made to mitigate known risks.</p>

	<p>Barring a medical exemption, students will be required to wear a face covering at school. Parents should plan to provide a mask for their children.</p>
<p><b>Plans to support “Bussing”</b></p>	<p>Students who bus to Oakcrest Elementary School's preschool will board the bus at assigned bus stops and report directly to seats assigned by the driver. Seat assignments will be made with distancing in mind and result in students loading from the back of the bus forward. When buses arrive at the school, students will unload in an orderly manner from the front of the bus backward. When the time comes to return home, our preschool teacher will line her students up in order so as to board the bus and report to assigned seats, loading from the back of the bus forward. Bus return routes will go in reverse order from pickup so that students will get off of the bus beginning with students seated at the front and working toward the back. Bus seats will be sprayed with disinfectant and wiped down between every trip.</p>
<p><b>Plans for Office</b></p>	<p>A hand sanitizing station has been placed in the school's entry. All who enter the school are expected to sanitize their hands and wear a face covering. Office staff will wear face coverings.</p> <p>Students arriving to school late will report to the main office to check in. It will not be necessary for an adult to accompany students into the main office for check-in. In the event that a student needs to be checked out, a parent/guardian should call the main office in advance (801-280-7243). Students checking out will be called to the office and walked out to a waiting parent/guardian. As usual, parents/guardians picking up students should be prepared to show ID. Healthy patrons are always welcome in our office. Health risks for all can be mitigated by limiting comings and goings, but if you feel the need to come in for any reason and you are healthy, please do so.</p> <p>Quarantine rooms have been designated to isolate students who develop Covid symptoms while at school until a parent/guardian is able to pick them up. These rooms will be disinfected after a student is picked up. Students who report to the main office with other injuries or ailments will be housed separately until they are able to return to class or are picked up by a parent/guardian.</p> <p>Staff, patrons and students are expected to remain at home if they are feeling ill or showing symptoms of a communicable disease.</p>
<p><b>Plans for Classrooms</b></p>	<p>Classrooms have been equipped with hand sanitizer, pertinent plexiglass dividers and extra masks.</p> <p>Teachers will arrange furniture and desks to maximize spacing and develop routines for frequent hand washing/sanitizing and spacing while students line up and move from place to place on campus. They will observe students for symptoms of Covid or other communicable diseases and discretely refer students for whom they have concerns to the main office.</p> <p>Computers, arts, PE, STEM lab and library are an important part of our school's programming. To the degree possible, teacher specialists and assistants responsible for these programs will rotate to individual classrooms as opposed to having groups of students rotate through a computer lab, for example, one group after the other. Weather permitting, PE classes will be taught outdoors to increase spacing and airflow. Common equipment will be disinfected at regular intervals and students will wash/sanitize their hands before and after all “rotation” activities.</p> <p>High touch surfaces will be disinfected at intervals during the day and thoroughly after school each day.</p>

<b>Plans for Unique Courses:</b> (music, theater, dance, CTE, PE)	As noted above in "Plans for Classrooms." When common spaces/equipment are used for instruction, disinfecting routines will be used at frequent intervals to reduce risk of disease transmission.
<b>Plans for Special Education Classrooms</b>	<p>Students and staff will wash or sanitize their hands when entering and leaving SpEd classrooms. Face coverings will be worn in these settings and teachers will arrange furniture and activities for reasonable spacing.</p> <p>Health plans will be reviewed and/or updated to provide accommodations for high-risk children that reduce/minimize risk of disease transmission.</p> <p>High touch surfaces will be disinfected at intervals throughout the day and thoroughly at the end of the school day.</p>
<b>Plans for Hallways</b>	<p>Teachers will instruct students in proper spacing and develop routines for lining up and moving from place to place within the school. Patrons, students and staff will be expected to wear face coverings in hallways.</p> <p>Patrons, students and staff will walk down the right side of hallways as they move from place to place within the building.</p>
<b>Plans for Cafeteria</b>	<p>All who enter the cafeteria will be expected to sanitize their hands at the entry point. Spacing emojis have been placed on the walls to encourage distancing while waiting in line to pick up lunches.</p> <p>For the immediate future, all lunches will be pre-packaged for grab-and-go simplicity. Lunches are prepared by mask-wearing staff trained in safe food handling techniques. Students will use scannable ID cards to enter lunch numbers, thereby eliminating the need for any student to enter his/her number on a keypad.</p> <p>Students will sit at assigned tables situated to maximize social distancing.</p> <p>Students will be excused to leave the lunchroom in an orderly manner after they've had enough time to eat (no student will be forced to leave if he/she is not finished). Students will deposit garbage in designated cans and sanitize their hands at the station set up in the exit.</p> <p>Lunch times have been staggered an additional five minutes to decrease crowding and maximize spacing in our cafeteria and on the playground.</p>
<b>Plans for Restrooms</b>	<p>Teachers will establish and manage routines to limit students in the restroom at any given time to three or fewer.</p> <p>Abundant hand-washing signage has been added to all restroom areas.</p>
<b>Plans for Recess/Playground</b>	<p>As per state and district guidelines, students may go without face coverings at recess and PE. Supervision and instruction will be provided to encourage distancing on the playground.</p> <p>Students will wash or sanitize their hands before and after recess. Common equipment will be disinfected at regular intervals.</p>

<b>Plans for Gymnasium</b>	<p>As per state and district guidelines, students may go without face coverings during PE. No more than 26 students will be in the gymnasium at any given time and deliberate efforts will be made to select activities that allow for distancing.</p> <p>Students will wash or sanitize their hands before and after PE.</p> <p>Assemblies and other large gatherings will not take place in the gym. Virtual gatherings/activities will take place, as needed.</p>
<b>Plans for Library</b>	<p>Students will continue to participate in weekly library rotations. Students and staff will wear face coverings and wash/sanitize their hands before and after entering the media center.</p> <p>Returned books will be “quarantined” for a minimum of three days before returning to circulation.</p> <p>High touch surfaces will be disinfected at frequent intervals throughout the day and thoroughly at the end of each school day.</p>
<b>Plans for the Stadium/Field</b>	Not applicable